



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: MONDAY, DECEMBER 13, 2021, 6:00-8:50 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

| | Allocated Time/Start Time |
|---|---------------------------|
| I. Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| • The Board Chair (Mr. Fradette) called the meeting to order at 6:00 | |
| II. Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| • Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Johnson; Here // Dr. Mayfield; Absent // Mr. Williams; Here // Mrs. Wittleder; Here). A quorum was present. | |
| III. Approval of Agenda | 2 min (6:03) (6:02) |
| • Motion: Mr. Hannan moved to approve the agenda and was seconded. | |
| • Discussion: None | |
| • <u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)</u> | |
| IV. Celebrate TCA (High School Veterans Day Highlights and Wreaths Across America) | 5 min (6:05) (6:03) |
| Action: (Harris) | |
| Motion: (Info) | |
| Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| • We viewed a snippet of the Veterans Day video produced by TCA Senior Quinn Cunningham. | |
| • We received a Wreaths Across America fundraiser update from National Honor Society President Will Moore. <ul style="list-style-type: none">○ TCA donated 374 wreaths, to be placed on Veterans' graves by a group of TCA students, this coming Saturday at Memorial Gardens Cemetery. | |
| V. Comments from the Audience (Audience members have 3 minutes to address the Board) | 10 min (6:10) (6:16) |
| (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | |
| • Kelly Frank: Teacher Gratitude | |
| • Matt Meister: Legacy Impact of Mr. Versaw | |
| • Adrienne Schipfer: Teacher Gratitude | |
| • Ben Walker: TCA parents involvement in student vaccines | |
| VI. Comments from the Board of Directors | 10 min (6:20) (6:30) |
| • Mr. Williams: Enjoy parents reaching out for conversations with the Board | |
| • Dr. Andre: Mr. Kretchman's actions and message will make lasting memories | |
| • Mr. Fradette: Recognized numerous TCA community members for their support and encouragement; thanked the Kretchmans for their insightful comments during Board's working session; important to continue to brainstorm about what the other parts of TCA's Mission Statement mean and to get input from the community; important for the Board to continue to instill trust in the TCA community and to build partnerships with our stakeholders | |
| • Mrs. Johnson: My purpose on the Board is twofold 1) Defend TCA's Core Values and Beliefs 2) To continue to promote the intent of TCA founders now and in the future | |
| • Mr. Hannan: A lot of teacher gratitude goes under the radar that may not be brought to the attention of everyone; my comments last meeting, comparing the prowess of the North PTO to the Central PTO were made in jest; the EAC continues to invite parents to take actions against various legislative initiatives that may be harmful to charter schools | |

- Mrs. Wittleder: Grateful that I am able to see all the gratitude that takes place at TCA in various ways and the excitement and joy taking place at our schools; it is important to understand where we started and understand the Core Values so we can preserve them for the future
- VII. Board Development (Character Development: CP and CSP)** 15 min (6:30) (6:52)
- Action: (Jolly, Peterson)
 Motion: (Info)
 Rationale: to reinforce good practices of effective school Boards and to better understand TCA values
- Mr. Peterson (CSP-CP Principal) discussed the various ways character is taught and manifests itself at our nontraditional schools
- VIII. Legal Update/Training** 10 min (6:45) (7:06)
- Action: (Miller)
 Motion: (Info)
 Rationale: to update the Board on Colorado Legislative actions
- Teacher unions continue to have a tight control in Denver; however, 25 districts Board elections moved Boards closer to general support for school choice
 - It is important for the Board to understand the proper use of committees when they want to find out more information about particular topics of interest; committees should have the following:
 - Clear and narrow definition of powers
 - Specific tasks and deliverables to the Board
 - Timelines for completion of assigned tasks
 - Varied committee members
 - One bill that could affect charter schools is opening the door for unions to organize within all schools including charters
- IX. Report of the President (and Covid Update) & Cabinet Spotlights** 15 min (6:55) (7:18)
- Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Sojourner highlighted the following items from his report:
 - January 3, 2022 he will be giving the “State of the School” address to the staff; the Board is invited to attend
 - If you haven’t had a chance, read the Palmarium; it has a lot of good information
 - D11, D20, and several other local districts lifted their mask wearing requirements due to EPCPH changes
 - No significant changes for TCA; we will continue to do what we have done since the beginning of school
- X. Consent Agenda** 3 min (7:10) (7:29)
- Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. October Financials
 - B. Parent Survey (Jolly)
 1. (School Specific Questions)
 - C. SAC Minutes/Resource Priorities
 1. East Elementary
 - a. Resource Priorities, November 15, 2021
 - b. SAC Minutes, November 15, 2021
 2. CSP-CP
 - a. Resource Priorities, November 16, 2021
 - b. SAC Minutes, November 16, 2021
 3. Central Elementary
 - a. Resource Priorities, November 29, 2021
 4. North Elementary
 - a. Resource Priorities,, December 7, 2021
 - D. Mr. Hannan CLCS Town Hall Meeting Notes October 15, 2021
 - **Motion: Dr. Andre moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XI. Minutes: November 8, 2021** 2 min (7:13) (7:30)
- Action: (Swanson)
 Motion: (Vote) to approve the November 8, 2021 minutes
 Rationale: to provide a record of the Board meeting for files
- **Motion: Mr. Hannan moved to approve the November 8, 2021 Board meeting minutes and was seconded.**
 - Discussion: None

- Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)

Break 10 min (7:15) (7:31)

XII. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Annual Registrar's Report 15 min (7:25) (7:40)

Action: (Harper)

Motion: (Information)

Rationale: to provide the Board with an annual update and assessment of TCA's student population

- Kayla Harper, TCA's Registrar, presented our annual Registrar Report.
- While TCA's attrition for last year was somewhat higher than recent years (primarily because of family moves out of state, as well as a desire to homeschool), we still came close to enrollment projections.
- We continue to seek enrollment for our youngest students.
 - Word of mouth is our best advertising tool. We encourage parents to share with their friends that we anticipate openings in kindergarten and 1st grade next year.

2. Parent Survey Plan (Common School-Wide Questions/Process) 10 min (7:40) (8:07)

Action: (Jolly)

Motion: (Information)

Rationale: to review the common school-wide questions/process of the parent survey

- Wes Jolly, Director of Academic Services, presented our annual Parent Survey plan.
- Parent feedback is critically important to our Board and administrative leadership team.
 - On 1 February 2022, parents will have an opportunity to have their voice heard with this year's survey
 - There will be seven common questions asked of all parents, as well as a number of school-specific questions of interest from our individual principals and schools.
- The Board looks forward to receiving the results, and we encourage all our parents to take the time to access the survey in February.

3. New Course Approvals 10 min (7:50) (8:13)

Action: (Jolly)

Motion: (1st Read)

Rationale: to review and approve new courses added to the TCA curriculum

- Mr. Jolly presented two new courses for the Board to review:
 - CP: Introduction to Yearbook for 7-12th grade
 - Traditional HS: Artes Liberales combines Civics and AP English

C. Board Level Reports

1. Election Process Review 10 min (8:00) (8:29)

Action: (Johnson)

Motion: (Vote)

Rationale: to review and amend election process

- **Motion: Mrs. Johnson moved to approve the changes/recommendations by the Governance Committee to the Bylaws and the Board Election Policy presented to the Board and was seconded.**
- Discussion: None
- Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)

2. Adopt A School Reports 5 min (8:10) (8:32)

Action: (Fradette)

Motion: (Information)

Rationale: to report on the activities taking place at Board member adopted schools

- Each board member has "adopted" an individual school, as a way of learning about and supporting the various aspects of our seven schools/programs.
- Directors commented about their experiences meeting with principals, attending Back-to-School events, PTO Meetings, SAC Meetings, concerts, activities, and more.
- See below – board members and their respective adopted schools:
 - Central Elementary - Kinetta Johnson
 - College Pathways - James Fradette
 - Cottage School - Terrence André
 - East Elementary - Sonya Wittleder
 - High School - Tim Hannan
 - Junior High School - Travis Williams

- D. Board Communication** 5 min (8:15) (8:44)
Action: (Secretary)
Rationale: to develop and approve of communication update to community
- Celebrate TCA
 - Registrar Report
 - Adopt a school reports
 - Parent Survey
- E Future Board Agenda Items** 5 min (8:20) (8:46)
1. School Calendar Review/Approval, Vote, Jolly, Jan
 2. TCA Building Corp—Appoint Directors, Vote, Fradette, Jan
 3. Mid-Year Budget Modifications, Vote, VanGambleare, Jan
 4. New Course Approvals, Vote, Jolly, Jan
 5. Announce Board of Director Vacancies, Info, Fradette, Jan
- F. Comments from the Board of Directors** 5 min (8:25) (8:48)
- Mr. Fradette: Check out ASD20 YouTube to see TCA’s Monitoring Report; all good comments from ASD20 Board
 - Mr. Hannan: Dr. Sojourner presented one of the fastest spoken reports I have seen
- G. Executive Session** 20 min (8:30) (8:57)
Action: (Fradette)
Motion: (Vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(b) legal guidance pertaining to policy matters
Rationale: to provide legal guidance to the Board concerning policy matters
- **Motion: Mrs. Wittleder moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(b) legal guidance pertaining to policy matters**
 - Discussion: Dr. Sojourner, Mr. Jolly, Mrs. Birkey, and Mr. Miller entered the executive session with the Board
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**
- XIII. Adjournment** (Approx. 8:50 p.m.) (8:50) (9:58)
- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Sonya Wittleder
TCA Board Secretary